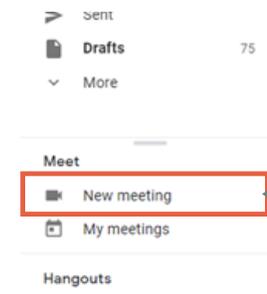


# How to Turn on Captions in Google Meets



In your Gmail on the left side, click "new meeting" under the title "meet"

Share your new meeting - Google Chrome  
meet.google.com/getalink?hs=202&authuser=0&llm=1620746329387&hl=

Share your new meeting  
Copy this link and send it to people you want to meet with. Be sure you save it so you can use it later, too.

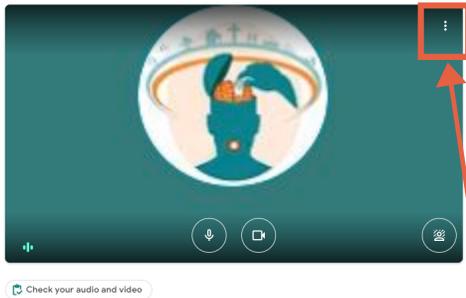
meet.google.com/vcn-zyyj-fju

Or dial: (US) +1 484-857-2549  
PIN: 395 396 378#

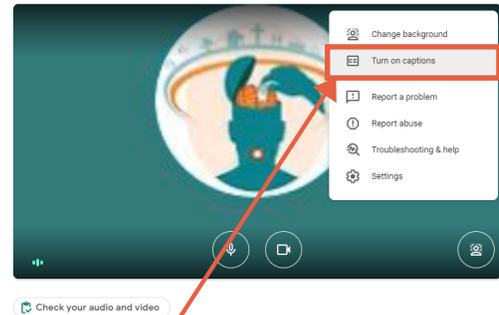
More phone numbers

Send Invite Join now

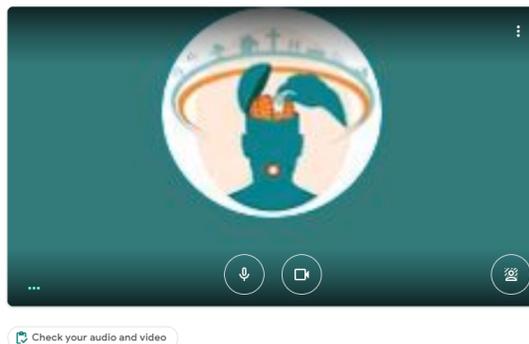
Then click "Send Invite" to invite friends **or** click "Join Now" to join a meeting.



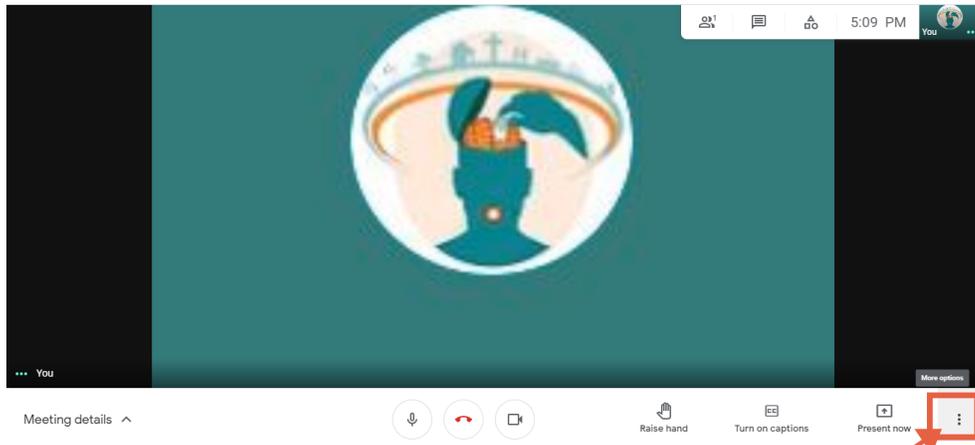
Meet



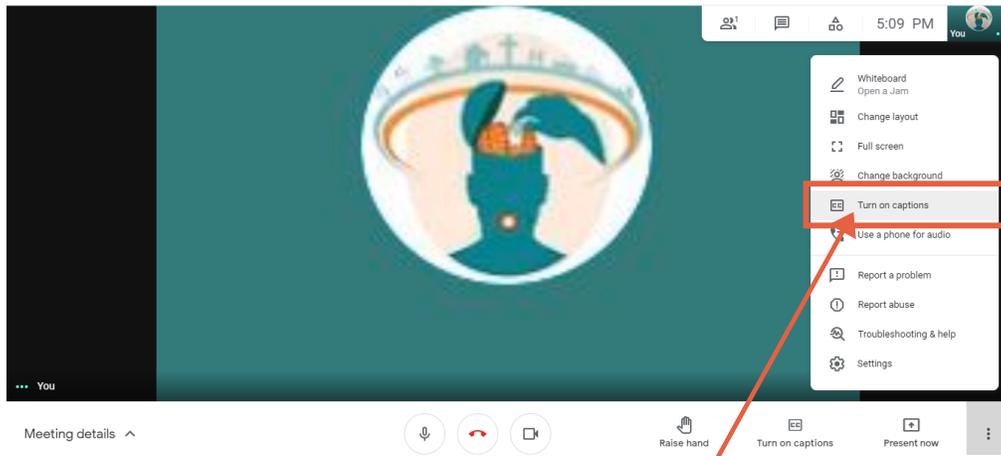
Next you will see this screen. Click the 3 dots in the corner. This will bring up a menu and then you will click " Turn on captions."



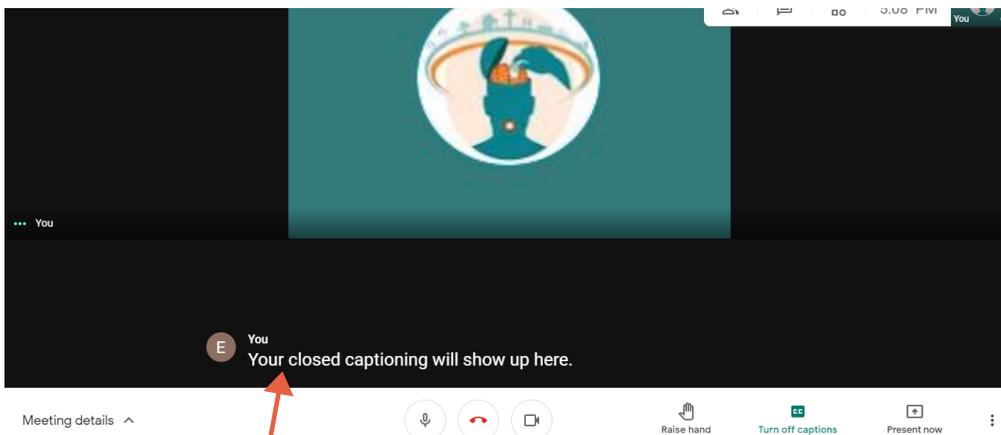
After you turn on the captioning, you can click "Join now" and it will take you to your meeting.



If you forgot to turn on the captioning before you join the meeting or you want to turn it on later, you can access the menu here.



Once you click on the 3 dots, the menu you will show up and you can click "Turn on captions".



The captions will show up on the bottom of the screen as each speaker talks.